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Gateway to Defence Solutions

Company registration: 1968/008611/30 VAT registration: 4500101169

REQUEST FOR QUOTATION

NAME OF BIDDER :

RFQ REFERENCE NUMBER: **RR69025/26-27**

APPOINTMENT OF **SERVICE PROVIDER TO SUPPLY AND DELIVER TALLOW AND PINE WOOD**

EXPECTED TIMEFRAME

RFQ PROCESS	DATES
RFQ Issue Date	04/09/2026
Briefing Session (<i>indicate if it is compulsory or not</i>)	N/A
Briefing Session Address and Venue	N/A
RFQ Closing Date	21/09/2026 @11:00am

Please return your quotation on/or before the closing date and time stipulated above. Late and incomplete quotation will invalidate the quote submitted.

BIDDER'S NAME:

POSTAL
 ADDRESS:

TELEPHONE
 NO:

E MAIL ADDRESS:

CONTACT
 PERSON:

CELL NO:

SIGNATURE OF
 BIDDER:

1. RFQ Validity period

- a. This quotation will remain valid **90 (ninety) days** from the date of bid closing.

2. RFQ Submissions

Submissions must be electronically emailed to Procurementdy@armscordy.co.za on/or before the closing date of this RFQ.

NB: Do not forward, copy (cc) or blind copy or send your quotation to any other ARMSCOR Official, as this will automatically disqualify the quotation without the option of correcting it.

3. ENQUIRIES

All queries regarding this bid must be addressed in writing to Procurement division on Procurementdy@armscordy.co.za. Questions/enquiries relating to this RFQ should be received at least three working days prior to the closing date. Queries received after this period will not be considered.

4. SECURITY

Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC (Pty) Ltd on Behalf of clients.

For more information on security registration contact:-

The Security Registration
Private Bag X337
PRETORIA
0001

E-mail:- register@armscor.co.za

- 4.1 Classified quotations are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.
- 4.2 Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

5. NOTES ON QUOTATIONS AND PROPOSALS SUBMISSION

- a. In the case of electronic submissions:
- All Electronic submissions must be submitted in a **PDF** format that is protected from any modifications, deletions, or additions.
- b. Financial/pricing information must be presented in a **separate** attachment from the Technical / Functional Response information.
- c. The onus is on the Bidder to further ensure that all mandatory and required documents are included in the electronic submission.
- d. All submissions should be prominently marked with RFQ Number and bidders' name.
- e. Bidders are advised to email electronic submissions at least **one hour** before the bid closing time to cater for any possible delay in transmission or receipt of the bid. The onus is on bidder to ensure that the bid is submitted on time via email
- f. Bid submission emails received after submission date and time will be considered late bid submissions and will not be accepted for consideration.
- g. Armscor will not be responsible for any failure or delay in the email transmission or receipt of the email including but not limited to:
- receipt of incomplete bid
 - file size
 - delay in transmission receipt of the bid
 - failure of the Bidder to properly identify the bid
 - illegibility of the bid; or
 - Security of the bid data.

6. REQUIRED DOCUMENTS

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents.

Item	List of Required Documents	Submitted [Yes or No]	
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	Yes ☐	No ☐
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	Yes ☐	No ☐
3.	Copy of CIPC registration documents listing all members with percentage, see bidding structure for required documents.	Yes ☐	No ☐
4.	Valid proof of BBBEE status for the bidder and its sub-contractor(s)	Yes ☐	No ☐
5.	Designated sectors: Local production and content. (Where applicable)	Yes ☐	No ☐

7. Please quote on the following:

ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	SERVICE PROVIDER TO SUPPLY AND DELIVER NEW TALLOW AND PINE WOOD AS PER ANNEXURE A			
2	WOOD TO BE SUPPLIED WITH RELEVANT DOCUMENTATION VERIFYING THE SPECIFICATION OF THE WOOD.			
3	BIDDERS ARE EXPECTED TO PROVIDE A SEPARATE QUOTATION ON COMPANY LETTERHEAD. THE QUOTATION MUST CLEARLY OUTLINE THE CORRECT ITEM DESCRIPTION, UNIT OF MEASURE, QUANTITIES, UNIT PRICE AND PRICE FOR EACH LINE ITEM			
4	DELIVERY ADDRESS: ARMSCOR DOCKYARD,			

	TRANSIT STORE, COLE POINT, EAST YARD, ST GEORGE'S STREET SIMONS TOWN			
5				
6				
Please take note of the critical criteria set out in this document				
TOTAL (VAT EXCLUDED)				
VAT				
TOTAL (VAT INCLUDED)				

- Clearly indicate the total as follows in the quotation:
Subtotal (excluding VAT)
VAT

Total (including VAT)

7.1 Period required for commencement of delivery, after receipt of order*:

7.2 Period required for completion of order, after receipt thereof*:

*** Must be completed by Bidder if not completed by Armscor**

7.3 Supplier number (as per National Treasury Central Supplier Database (CSD):

7.4 Unique CSD registration reference number:

7.5 SARS Personal identification number (PIN) (if available):

Suppliers must either supply SARS Pin (supply of the pin implies permission that Armscor may use it to verify the supplier's tax status) or their original Tax Clearance Certificate.

8. TAX COMPLIANCE REQUIREMENTS

- 8.1 The Bidder must be tax compliant for the duration of the contract (status will be checked when the quotation is evaluated, when the order is placed as well as before payment can be done).
- 8.2 The Bidder must be registered on the National Treasury Central Supplier Database (National Treasury can be contacted on (+2712) 406 9222 or csd@treasury.gov.za). Refer also to www.treasury.gov.za.

9. STATEMENT OF WORK (SOW) / SCOPE OF WORK

SERVICE PROVIDER TO SUPPLY AND DELIVER NEW TALLOW AND PINE WOOD

10. CRITICAL CRITERIA (IF APPLICABLE)

REFER TO ANNEXURE A

<i>Criteria</i>	<i>Compliance Evidence</i>
<i>REFER TO ANNEXURE A</i>	<i>REFER TO ANNEXURE A</i>
<i>N/A</i>	<i>N/A</i>

11. EVALUATION OF QUOTATIONS:

- 11.1 Phase 1 –Mandatory requirements (if applicable)
- 11.2 Phase 2 – Critical Criteria or Functionality – Paper based (if applicable)
- 11.3 Phase 3 – Functionality - Presentation / Demonstration / Site Inspection (if applicable)
- 11.4 Phase 4 – Price and Specific Goals
- 11.5 Phase 5 – Objective Criteria

12. PREFERENTIAL PROCUREMENT REGULATION REQUIREMENTS

Refer Preferential Procurement Policy Framework Act, 2000; Preferential Procurement Regulations, 2022 and Defence Sector Code 2019:

12.1 Awarding of Bids

The awarding of RFQ will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022 and Preference Point System of the Preferential Procurement Regulations, 2022.

The applicable points are:

Price (Pp):	80 Points
Specific Goals:	20 Points
Total:	100 Points

The following formula will be used to calculate the points in respect of a bid up to a rand value of R 50 000 000, 00 (all applicable taxes included).

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

P_s	= Points scored for price of bid under consideration.
P_t	= Price of bid under consideration.
P_{min}	= Price of lowest acceptable bid.

12.2 ALLOCATION OF PREFERENCE POINTS FOR SPECIFIC GOALS

- 12.2.1 The preference points that will be awarded in terms of the specific goals with regards to procurement processes shall be as follows:

Table 2: Specific Goals for General Procurement

No	Specific Goals for General Procurement	Points for 80/20 PPS	Points for 90/10 PPS
RDP Programme: Promotion of SMMEs			
1	EME or QSE entities which are 100% owned by black people	20 points	10 points
2	EME or QSE entities which are at least 51% owned by black people	18 points	9 points
3	EME or QSE entities which are at least 35% owned by black people	16 points	8 points
4	EME or QSE entities which are at least 25% owned by black people	10 points	5 points
Total Points Per PPS		20 points	10 points

12.3 PRINCIPLES

12.3.1 Valid proof of B-BBEE status is either of the following:

- a. A B-BBEE Sworn Affidavit fully completed and
 - i. Deposed and signed in the presence of the Commissioner of Oaths (Certified true copy not acceptable).
 - ii. Does not contradict itself (% black ownership matches compliance level).
 - iii. Commissioner of Oaths credentials and signature are reflected.
 - iv. Commissioned and deposed on the same day
- b. A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency.
- c. An entity submitting an unincorporated Joint Venture / Consortium must attach a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.
- d. B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.
- e. The bid must be accompanied by the CIPC Beneficial Ownership Declaration. The declaration should be the latest lodged with CIPC.
- f. The bidder must submit the company registration documents issued by Companies and Intellectual Property Commission (CIPC) accompanied by the latest share register and share certificate for (Pty) Ltd and Ltd signed by the Company Secretary or registered Auditor.

12.3.2 Local content and production

- a. Local Content and production refers to the mandate where a minimum stipulated percentage of goods, services or inputs be locally sourced and manufactured within South Africa to boost the local industry, create jobs and develop industrial capacity.
- b. The DTIC designate and determine a stipulated minimum threshold for each sector which is designated
- c. The complete list of sectors and sub-sectors which are designated for local production with minimum local content threshold can be found on the website of the department of trade, industry & competition via the link below.
<http://www.thedtic.gov.za/sectors-and-services-2/industrial-development/industrial-procurement/>
- d. The bidder shall submit with the bid documents a completed annexure c, d & e and an exemption letter from the DTIC and a letter from the manufacturer.

12.3.3 Locality

- a. The bidder must submit the municipality bill/local councillor letter (must be not be older than 3 months).
 - i. In an event where the bidder is the lessee, the municipality bill and the lease agreement must be submitted.
 - ii. In an event where the bidder owns the property, the municipality bill must be in the name of the bidder/owner of the property.

12.3.4 Verification of bidders information

The Armscor reserves the right to require a bidder and/or its sub contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the specific goals claim of the bidder and/or its sub-contractor(s).

12.3.5 Armscor reserves the right to:

- 12.3.5.1 not evaluate and award bids / RFQ Submissions that do not comply strictly with this RFQ document.
- 12.3.5.2 make a selection solely on the information received in the bid and enter into negotiations with one or more of preferred bidder(s) based on the criteria specified in the evaluation of this bid.
- 12.3.5.3 contact any Bidder during the evaluation process, in order to clarify any information, without informing any other Bidders. During the evaluation process, no change in the content of the submitted bid shall be sought, offered or permitted.
- 12.3.5.4 award a contract to one or more Bidder(s).
- 12.3.5.5 Where it makes accept any bid in part or full.
- 12.3.5.6 cancel this bid or any part thereof when necessary.

Should Bidder(s) be selected for further negotiations, they will be chosen on the basis of the greatest benefit to Armscor and not necessarily on the basis of the lowest costs.

13. Objective Criteria

- 13.1 Armscor will not award the bid or order to any bidder based on the proven poor record or poor performance of the bidder in previous projects within the Armscor.
- 13.2 Armscor will not award order/s or contract/s to the bidders who are blacklisted or restricted or have committed other acts of fraud and misrepresentation of facts e.g., tax compliance, company financials, etc. will be eliminated from the bid process.
- 13.3 Armscor reserve the right not to award this quotation to any bidder who fails the financial stability assessment.
- 13.4 Armscor reserves the right to award the bid in part or in full.
- 13.5 Armscor reserves the right to disregard bids that are abnormally low prices compared to the market.

14. Payment Terms

Armscor will effect payment thirty (30) days after the service provider has rendered the service and submitted an invoice / statement.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

1. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES** ☐ **NO** ☐

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES** ☐ **NO** ☐

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES** ☐ **NO** ☐

2.3.1 If so, furnish particulars:

.....
.....

2. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

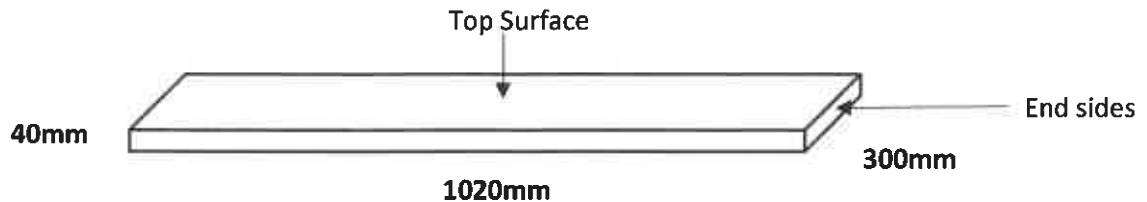
.....
Date

.....
Position

.....
Name of bidder

ANNEXURE A – Wood Specifications and Quantities

The first requirement is for Class 1 Heavy Hardwood (Tallow Wood), decking wood, which is suitable for alternate wet and dry environments. The moisture content of the wood must not exceed 20%. Bending strength not less than 70 N/mm². Bending modulus of elasticity not less than 10500 N/mm². The wood must not contain any knots, through holes, pith or sap. The top surface is to be rough sawn for grip and the other surfaces are to be smooth planed. The ends of the wood are to be sealed with bitu-seal.



ITEM NO.	ITEM SPECIFICATION	UOM	QTY
1	Class 1 Heavy Hardwood 1020 x 300 x 40mm	Each	600

There is also a requirement for Pine wood of various dimensions specified below. The wood is to be used as soft capping. The Pine wood is to be free of knots, through holes, pith or sap. All surfaces of the Pine wood are to be smooth planed.

ITEM NO.	ITEM SPECIFICATION	UOM	QTY
2	Pine wood 1200 x 300 x 300	Each	20
3	Pine wood 1400 x 300 x 150	Each	40
4	Pine wood 1200 x 300 x 100	Each	80
5	Pine wood 1400 x 300 x 100	Each	40
6	Pine wood 1400 x 300 x 200	Each	40