

Request For Quotation Provision of EVD Goods- Livraison Kinshasa

RFQ Reference No: 30000032092

Issuing/Publishing Date: 03/09/2026 12:56 PM

County: Congo, The Democratic Republic of the

Open for Response Date: 03/09/2026 12:56 PM

Chers fournisseurs,

Merci de donner votre meilleure offre en réponse à cet appel d'offre relatif aux articles listés dans cette demande de cotation.

Votre dossier complet doit impérativement être soumis comme suit :

1. Soit directement dans le système

2. Soit envoyé par mail à l'adresse rfqdrc@iom.int avec comme objet RFQ N° 30000032092 - Provision of EVD Goods- Livraison Kinshasa

Lors de la préparation de votre offre, veuillez-vous référer aux informations pertinentes décrites ci-dessous, sachant que cet appel d'offre pourrait conduire à un accord à long termes.

Il est de votre responsabilité de soumettre votre offre au plus tard la date exigée ; les offres reçues hors délais, quelle qu'en soit la raison, ne seront pas prises en compte.

Issued by:

Route des Morillons, 17 Geneva Switzerland

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Name:

Title:

Date: 2026-09-03 12:56:13.0

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Requirements

**Response is required*

Section 1. Preliminary Examination Criteria

- *1. Proposer accepts General Conditions of Contract as specified in Section 6.

Select one of the following:-

- ☐ a. Yes
☐ b. No

- *2. Proposal Validity- Please provide the filled in Form C

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Section 2. Eligibility criteria- Minimum Eligibility and Qualification Criteria

- *1. Proposer is a legally registered entity- Form D: Proposer Information

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

- *2. Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organisation in accordance with Section 2 Article 4.

Select one of the following:-

- ☐ a. Yes(*Response attachments are optional*)
☐ b. No

- *3. No conflicts of interest in accordance with Section 2 Article 4.

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Section 3. Qualification Criteria- Minimum Eligibility and Qualification Criteria

- *1. History of non-performing contracts: Non-performance of a contract did not occur as a result of contractor default within the last 3 years.

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

- *2. Litigation History: No consistent history of court/arbitral award decisions against the Proposer for the last 3 years.

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Section 4. Previous Experience

- *1. Minimum 5 years of relevant experience.

Response attachments are required.

- *2.

Minimum 3 contracts of similar value, nature and complexity implemented over the last 5 years. *(For JV/Consortium/Association, all Parties cumulatively should meet requirement).*

Response attachments are required.

Section 5. Supporting Document Checklist

- *1. Copy of Valid Government Permit/License/Certificate applicable for the line of business in which the vendor operates.

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

- *2. Copy of audited Financial Statements for the last 3 years

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

- *3. Does the company have Quality: ISO 9001 accreditation

Select one of the following:-

- ☐ a. Yes(*Response attachments are optional*)
☐ b. No

Comments:

- *4. Environment: Written statement or policy on Environment, or ISO14001 accreditation

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

- *5. Written statement or policy on prevention of slavery in the workplace and fair treatment of staff and recruitment in accordance with IOM IRIS standards

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

- *6. Energy Management: Written statement or policy on Energy Management, or ISO50001 accreditation

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

- *7. Copy of valid manufacturing license from the country of manufacturing

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

- *8. Presence and characteristics of in-house quality control laboratory (if relevant to bid)

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

- *9. International Quality Management System (QMS)

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

- *10. Does company have All ISO certificates required by the solicitation

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

-
- *11. Documentary evidence that the goods conform to the technical specifications and standards specified in the Technical Specifications, such as Manufacturer's technical product specifications or data sheets

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

-
- *12. Product catalogues containing pictures of the product(s)

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

-
- *13. GMP/Quality, FSC/CPP, manufacturer's ISO certificate for the product, manufacturer's CE certificate, USA510k, Japan QS

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

-
- *14. Certificate from the Principal authorizing the vendor to sell the products (e.g. Manufacturer's Authorization, Certificate of Exclusive Distributorship, Any certificate for the purpose, indicating name, complete address and contact details)

Select one of the following:-

- ☐ a. Yes(*Response attachments are required*)
☐ b. No

Comments:

-
- *15. Technical approach and methodology – understanding nature and scope of work

Response attachments are optional.

Comments:

***16. Implementation (work) plan and management plan**

Response attachments are optional.

Comments:

***17. Specific experience and expertise relevant to the assignment**

Response attachments are optional.

Comments:

***18. Customer satisfaction/quality programme of the company**

Response attachments are optional.

Comments:

***19. Organization and staffing Details**

Response attachments are optional.

Comments:

*20. Please provide the List of machines & equipment (*include brand, capacity and indication if the equipment are owned or leased by the Contractor*)

Response attachments are required.

Comments:

Section 6. Management Structure and Key Personnel

*1. Team Leader-

- General experience
- Specific experience relevant to the assignment
- Regional / international experience
- Language qualifications

Comments:

*2. Senior Expert

- General experience
- Specific experience relevant to the assignment
- Regional / international experience
- Language qualifications

Response attachments are optional.

Comments:

*3. Junior Expert:

General experience
Specific experience relevant to the assignment
Regional / international experience
Language qualifications
Response attachments are optional.

Comments:

Lines
Delivery Requirements:

Currency of the Quotation:USD					
INCOTERMS:					
Item No	Description	UOM	Qty	Unit price	Total price
10001406	Disinfectant:Ethanol Solution	Each	31,500		
Total Price					
10001420	Chlorine:Powder or Granule	Each	10,500		
Total Price					
10001121	Plank:Wood-Malaxeur en bois	Each	50		
Total Price					
10001790	Bag:Plastic-Sac poubelle 60L (Paquet de 20)	Each	1,050		
Total Price					
10004597	Soap:Hand,Liquid-Savon liquide (Flacon de 350ml)	Each	31,500		
Total Price					
10002526	Bucket:Non-Food Grade,Plastic,With Lid-Seau 100 L avec couvercle et robinet (ou avec pédale)	Each	100		
Total Price					
10002526	Bucket:Non-Food Grade,Plastic,With Lid-Seau 20L avec couvercle et robinet	Each	100		
Total Price					
10002526	Bucket:Non-Food Grade,Plastic,With Lid-Seau 20L avec couvercle SANS ROBINET	Each	100		
Total Price					
10002526	Bucket:Non-Food Grade,Plastic,With Lid-Seau 60 L avec couvercle et robinet	Each	50		
Total Price					
10001121	Plank:Wood-Support en bois pour seau lavage main : capacité poids 150kg. Pour seau de 100L et seau de 60L avec seau de 20L receveur.	Each	100		

					Total Price	
10000562	Speaker-Baffle rechargeable + Microphone	Each	50			
					Total Price	
10000187	Boots:PPE Hazardous Condition-Bottes en caoutchouc : femmes 37-40 ; hommes 42-44 ; hauteur genou, imperméables, antidérapantes	Each	600			
					Total Price	
10000232	Chair:Desk-Chaise plastique	Each	600			
					Total Price	
10000727	Memory:RAM-Clé USB 4 Giga	Each	100			
					Total Price	
10000806	Vest:Reflective-Gilet réflecteurs Bleu OIM, avec Logos (OIM & Partenaires)	Each	600			
					Total Price	
10000958	Raincoat-Imperméable avec Logo OIM	Each	600			
					Total Price	
10000410	Megaphone-Mégaphone Chargeable à énergie solaire	Each	100			
					Total Price	
10000639	Umbrella:Outdoor-Parasoleil - Taille grande	Each	200			
					Total Price	
10001474	Battery:Household,AA-Pile pour thermoflash AAA ou AA	Each	5,250			
					Total Price	
10002132	Cane:Blind-Poubelle 60L	Each	100			
					Total Price	
10000569	Sprayer:Backpack-Pulverisateur 10L	Each	100			
					Total Price	
10000158	Bag:Laptop or Tablet PC-Sac à dos avec Logo OIM	Each	600			
					Total Price	

10000590	Table:Dining-Table plastique	Each	150		
Total Price					
10000713	Computer:Tablet,Standard-Tablette Galaxy Tab A9 ou equivalent Mémoire vive (RAM) : 4 Go Stockage : 64 Go Écran : LCD de 8,7 pouces minimum (résolution 800 x 1340), connectivité WIFI et LTE Batterie : 5100 mAh minimum ; Protection écran, Pochette et chargeur USB, inclus	Each	100		
Total Price					
10001295	Card:Memory-Carte SIM	Each	100		
Total Price					
10001447	Gown:Surgical,X-Large-Blouse résistante aux fluides, tailles assorties (M, L, XL) ; longueur mi-mollet, poignets élastiques, usage unique	Each	1,150		
Total Price					
10002776	Coverall:Protective,Large-Charlotte (couvre-chef), taille unique, usage unique, résistante aux fluides	Each	2,300		
Total Price					
10001445	Gown:Isolation,X-Large-Combinaisons résistantes aux fluides (répartition tailles : 50 % M / 50 % L)	Each	1,150		
Total Price					
10001362	Bag:Biohazard	Each	11,500		
Total Price					
10000363	Goggles:Safety	Each	640		
Total Price					
10000792	Gloves:Work,X-Large-Gants chirurgicaux – Taille 7–8,5 ; sans poudre, longueur avant-bras pack de 100	Each	2,300		
Total Price					
10001778	Mask:Face,4-Ply,Non-Sterile	Each	1,040		
Total Price					
10000375	Indicator:Biological for Autoclave-Sac déchets biologiques 30×50 cm, jaune, autoclavable	Each	2,300		
Total Price					
10000958	Raincoat-Tablier jetable – Imperméable, taille unique	Each	2,300		

Total Price					
100009 58	Raincoat-Tablier renforcé – PVC/Polyester, réutilisable	Each	1,150		
Total Price					
100026 24	Glove:Medical Examination,Nitrile,Non-Sterile, Powder-Free,Small-Gants d'examen en nitrile, taille L, boîte de 100	Each	10,50 0		
Total Price					
100026 24	Glove:Medical Examination,Nitrile,Non-Sterile, Powder-Free,Small-Gants d'examen en nitrile, taille M, boîte de 100	Each	10,50 0		
Total Price					
100007 95	Gloves:Chemical & Micro-Organism Protection, Medium-Gants robustes : tailles assorties (M, L) ; enduits de caoutchouc, imperméables, longueur avant-bras	Each	2,100		
Total Price					
100003 63	Goggles:Safety-Lunettes de protection : bonne étanchéité, monture PVC, résistantes à la buée et aux rayures, bande ajustable	Each	2,800		
Total Price					
100017 77	Mask:Face,3-Ply,Non-Sterile-Masques chirurgicaux (plats rectangulaires), boîte de 50 ; 3 plis, filtration 95 %, barrette nasale en aluminium	Each	4,550		
Total Price					
100007 42	Affiches MVE : Format A3, papier couché blanc 150 g/m², impression couleur, recto uniquement, en français, selon le modèle/artwork fourni par l'OIM.	Each	3,500		
Total Price					
100031 20	Dépliant MVE : Format A4, papier couché blanc 135 g/m², impression couleur recto-verso, plié en 2 volets, en Français, selon le modèle/artwork fourni par l'OIM.	Each	525,0 00		
Total Price					
100046 36	Cahier registre : Format A4, couverture rigide, minimum 200 pages reliure solide, adapté à l'enregistrement quotidien des données et utilisation sur terrain	Each	700		
Total Price					
100007 42	Fiche de compilation journalière : Format A4, 1 feuille par fiche, papier blanc standard 80 g/m², impression noir et blanc, recto uniquement, selon le modèle fourni par l'OIM.	Each	35,00 0		
Total Price					
100007 42	Fiche de listage des contacts : Format A4, 1 feuille par fiche, papier blanc standard 80 g/m², impression noir et blanc, recto uniquement, selon le modèle fourni par l'OIM.	Each	21,00 0		
Total Price					

100007 42	Fiche de pointage : Format A4, 1 feuille par fiche, papier blanc standard 80 g/m², impression noir et blanc, recto uniquement, selon le modèle fourni par l'OIM.	Each	105,0 00		
Total Price					
100007 42	Fiche Sanitaire du voyageur : Format A4, 1 feuille par fiche, papier blanc standard 80 g/m², impression noir et blanc, recto-verso, selon le modèle fourni par l'OIM.	Each	525,0 00		
Total Price					
100007 42	Fiches de notification des cas : Format A4, 1 feuille par fiche, papier blanc standard 80 g/m², impression noir et blanc, recto-verso, selon le modèle fourni par l'OIM.	Each	21,00 0		
Total Price					
100007 42	Fiches d'investigation : Format A4, 2 feuilles par fiche, papier blanc standard 80 g/m², impression noir et blanc, recto _verso, selon le modèle fourni par l'OIM A4 Noir et Blanc	Each	52,50 0		
Total Price					
100007 42	Liste de présence aux PoCs/PoEs : Format A4, 1 feuille par fiche, papier blanc standard 80 g/m², impression noir et blanc, recto uniquement, selon le modèle fourni par l'OIM.	Each	12,25 0		
Total Price					
100004 49	Stylos, boîte de 50	Each	350		
Total Price					
100008 12	Thermometer:Medical,Infrared	Each	1,750		
Total Price					
100005 69	Sprayer:Backpack-Pulvérisateur 2 Litres	Each	100		
Total Price					
100009 84	Corde nylon/polyester résistante, diamètre minimum 10 mm, longueur 20 m, adaptée à l'extérieur et au contrôle d'accès.	Each	100		
Total Price					
100024 54	Tap:Water,Copper,3/4in-Robinet pour seaux	Each	100		
Total Price					
100000 06	Jerrycan,Food Grade,20L,Plastic,Foldable,IOM Type 4-Bidon pour puisage d'eau, 20L	Each	100		
Total Price					

100005 81	Sticker OIM : Format A3, impression couleur, vinyle autocollant, adapté aux surfaces lisses, résistant à l'eau, selon le modèle fourni par l'OIM.	Each	1,000		
Total Price					
100005 81	Sticker OIM : Format A4, impression couleur, vinyle autocollant, adapté aux surfaces lisses, résistant à l'eau, selon le modèle fourni par l'OIM.	Each	1,000		
Total Price					
100005 81	Sticker OIM : Format A5, impression couleur, vinyle autocollant, adapté aux surfaces lisses, résistant à l'eau, selon le modèle fourni par l'OIM.	Each	1,000		
Total Price					
100005 81	Sticker OIM : Format A6, impression couleur, vinyle autocollant, adapté aux surfaces lisses, résistant à l'eau, selon le modèle fourni par l'OIM.	Each	1,000		
Total Price					
100008 09	Personal Flotation Device:Life Jacket	Each	150		
Total Price					

SECTION 2: INSTRUCTIONS TO PROPOSERS

Method of Submission	Quotations must be submitted as follows: E-tendering or email
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org).
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.
Currency of Quotation	Quotations shall be quoted in US Dollar
Duties and taxes	The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices shall: ☒ be inclusive of VAT and other applicable indirect taxes ☒ be exclusive of VAT and other applicable indirect taxes
Language of quotation and documentation including catalogues, instructions and operating manuals	
Documents to be submitted	Bidders shall include the following documents in their quotation: ☒ Annex 2: Quotation Submission Form duly completed and signed ☒ Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 ☐ Other
Quotation validity period	Quotations shall remain valid for days from the deadline for the Submission of Quotation.

Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	☐ Not permitted ☐ Permitted (please specify, i.e. by LOTs only or by line item, etc)
Payment Terms	☐ 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. ☐ Other
Contact Person for correspondence, notifications and clarifications	Focal Person: E-mail address: Attention: Quotations shall not be submitted to this address but to the address for quotation submission above.
Clarifications	Requests for clarification from bidders will not be accepted any later than days before the submission deadline. Responses to request for clarification will be communicated by .
Evaluation method	☐ The contract will be awarded to the lowest price substantially compliant offer. ☐ Other
Evaluation criteria	☐ Full compliance with all requirements as specified in Annex 1 ☒ Full acceptance of the General Conditions of Contract ☐ Comprehensiveness of after-sales services ☐ Earliest Delivery /shortest lead time ☐ Others (for ex, environmental criteria/considerations, etc)
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	.
Expected date for contract award.	.
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has

	implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.
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ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods:

Item No	Minimum technical requirements	Unit	Quantity

Delivery Requirements:

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods After Contract signature.
Delivery Terms (INCOTERMS 2020)	
Customs clearance (must be linked to INCOTERM)	☐ Not applicable Shall be done by: ☐ Name of organisation ☐ Supplier/bidder ☐ Freight Forwarder
Exact Address(es) of Delivery Location(s)	
Distribution of shipping documents (if using freight forwarder)	
Packing Requirements	
Training on Operations and Maintenance	
Warranty Period	
After-sales service and local service support requirements	
Preferred Mode of Transport	Choose an item.
Other information	

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date: .

VENDOR INFORMATION SHEET [Vendor Information Sheet.xlsx](#)

BIDDER'S DECLARATION OF CONFORMITY This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
☐	☐	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
☐	☐	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
☐	☐	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.

Yes	No	
☐	☐	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
☐	☐	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at https://www.ungm.org/Public/CodeOfConduct .
☐	☐	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
☐	☐	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
☐	☐	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: _____

Name:

Title:

Date: .

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	
RFQ reference:	Date: .

Currency of the Quotation: INCOTERMS:					
Item No	Description	UOM	Qty	Unit price	Total price
1.					
2.					
3.					
4.					
5.					
Total Price					
Transportation Price					
Insurance Price					

Installation Price	
Training Price	
Other Charges (specify)	
Total Final and All-inclusive Price	

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Minimum Technical Specifications	☐	☐	
Delivery Term (INCOTERMS)	☐	☐	
Delivery Lead Time	☐	☐	
Warranty and After-Sales Requirements	☐	☐	
Validity of Quotation	☐	☐	
Payment terms	☐	☐	
Other requirements [pls. specify]	☐	☐	

Other Information:

Estimated weight/volume/dimension of the Consignment:	
Country/ies of Origin: (if export licence required this must be submitted if awarded the contract)	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of the company</i> Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address:

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - SERVICES

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No

alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date: .

Technical Offer

Provide the following:

- a brief description of your qualification, capacity and expertise that is relevant to the Terms of Reference.
- a brief methodology, approach and implementation plan;
- team composition and CVs of key personnel

Financial Offer

Provide a lump sum for the provision of the services stated in the Terms of Reference of your technical offer. The lump-sum should include all costs of preparing and delivering the Services. All daily rates shall be based on an eight-hour working day.

Currency of Quotation:

Ref	Description of Deliverables	Price
1.		
2.		
3.		
4.		
5.		
Total Price		

Breakdown of Fees

Personnel / other elements	UOM	Qty	Unit Price	Total Price
Personnel				
e.g. Project Manager/Team Leader	day			
Other expenses				
International flights				
Subsistence allowance				
Local Transportation				
Communication				
Other Costs: (please specify)				
Total				

Compliance with Requirements

Proprietary and Confidential

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time	☐	☐	
Validity of Quotation	☐	☐	
Payment terms	☐	☐	
Other requirements [pls. specify]	☐	☐	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address:

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – WORKS

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date: .

Technical Offer

Provide the following:

- a brief description of your qualification and capacity that is relevant to the Scope of Works;
- a brief method statement and implementation plan;
- team composition and CVs of key personnel

Financial Offer

Description of Works	UOM	Qty	Unit Price	Total Price

Total				

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time	☐	☐	
Validity of Quotation	☐	☐	
Payment terms	☐	☐	
Other requirements <i>[pls. specify]</i>	☐	☐	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<i>Exact name and address of company</i> Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address:
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