

Standard Invitation to Bidders

BID NOTICE UNDER OPEN BIDDING

Date: **21/08/2026**

Brief Description of the Works -**procurement-247438**

1. The **MONTSERRADO COUNTY ADMINISTRATION** has allocated/received funds to be used for the acquisition of **Procurement process for the Renovation of New Kru Town Townhall**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above works.
3. Bidding will be conducted in accordance with the open **domestic** bidding method specified in the PPCA and approved by the PPCC and is open to all bidders from eligible source countries as defined in the guidelines.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from office hours: **00:00** or at the e-GP portal.
5. Bids must be submitted electronically through the e-GP portal at or before **[10:00 - 07/09/2026]**. Bid security: **Required**. All bids must be accompanied by a bid security of **800.00 USD**. Bid securities or bid securing declarations must be valid until **07/10/2026**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at **[10:30 - 07/09/2026]**. Bids shall be valid for a period of **30** days after the deadline of Bid submission.
7. There shall/ shall not be a pre - bid meeting/ site visit at **00:00 online** on the dates indicated in the proposed schedule in this notice.
7. (a) Documents may be inspected at: **online - HELLEN KIADII, kiadiihellen4@gmail.com**
(b) Address of bid opening: **online - HELLEN KIADII, kiadiihellen4@gmail.com**
8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	21/08/2026
b. Bid closing date	07/09/2026
c. Evaluation process	
d. Display and communication of best evaluated bidder notice	
e. Contract signature	

Name: **HELLEN KIADII**

Position of Authorised Official: **Procurement Officer**

Help Desk phone number: **+213 775411425**

Help Desk e-mail address: kiadiihellen4@gmail.com