

Invitation for Tenders

Name of Project: [Provision of Insurance Services of HQ office building](#)

Contract Identification No.: [GR/ECGH/GD/012/2026](#)

1. The [ELECTORAL COMMISSION OF GHANA](#), the Purchaser, intends to apply part of its budgetary allocation to fund eligible payments under the contract for [Insurance of HQ office Building](#) towards the realization of the above cited project.

BRIEF DESCRIPTION OF TECHNICAL SERVICES:

[Provision of Insurance Services for HQ Office Building](#)

2. The [ELECTORAL COMMISSION OF GHANA](#) invites sealed tenders from eligible providers for the procurement of [Provision of Insurance Services for HQ Office Building](#).

Tendering will be conducted through the [National Competitive Tendering](#) procedures specified in the Public Procurement Act, 2003 and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

3. Interested eligible tenderers may obtain further information from [ELECTORAL COMMISSION OF GHANA](#) and inspect the tender documents at the address given below [9 WILLIAM TUBMAN STREET](#) from [09:00-16:00](#) or the e-GP portal (<https://www.ghaneps.gov.gh>).

4. A complete set of Tender Documents in English may be accessed by interested Tenderers through the e-GP portal (<https://www.ghaneps.gov.gh>).

5. Tenders must be submitted electronically through the e-GP portal (<https://www.ghaneps.gov.gh>) at or before [28/08/2026, 10:00](#). Tenders shall be valid for a period of [90](#) after the deadline of Tender submission. All Tenders must be accompanied by a Tender Security in the form and amount specified in the Tender Documents.

6. Late tenders will not be accepted and will not be opened. In order to submit a bid, interested Tenderers must pay a non-refundable participation fee of [500.00 GHS](#). The method of payment will be through the Government Electronic Payment Portal.

[ELECTORAL COMMISSION OF GHANA](#)

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